



## Lamoine Board of Selectmen Minutes of June 28, 2007

Chair Jo Cooper called the meeting to order at 5:58 PM

Present were: Selectmen Richard Fennelly Jr., S. Josephine Cooper, Chris Tadema-Wielandt, Cynthia Donaldson, Brett Jones; Administrative Assistant Stu Marckoon, and Merrill Davis

**Minutes** – Jo moved to approve the minutes of May 31, 2007 as revised from the previous meeting and submission and presented for this meeting. Richard 2<sup>nd</sup>. **Vote in favor was 5-0.**

Jo moved to approve the minutes of June 14, 2007 with minor corrections. Richard 2<sup>nd</sup>. **Vote in favor was 5-0.**

**Expenditure Warrants** – Selectmen signed expenditure warrant 25 for \$46,113.64.

Selectmen signed expenditure warrant 26 for \$11,866.23.

**Cash & Budget Report** – There were no questions about the written report.

**Mileage Reimbursement Policy**- Stu said the average of the state rate and the IRS rate is \$0.43/mile. Chris asked if it is common practice to take a hybrid rate. Jo said the Board had agreed on it a while ago. She moved to set the mileage rate as presented in the policy. Chris 2<sup>nd</sup>. **Vote in favor was 5-0.**

**Disbursement Policy** – Stu said the policy was unchanged from the previous year other than to swap Chris's name in place of former Selectman Perry Fowler's. Jo moved to approve. Brett 2<sup>nd</sup>. **Vote in favor was 5-0.** Chris asked if it is wise to co-mingle state funds. Stu said if the funds had to be deposited into separate accounts, that would mean customers would have to write separate checks on vehicle registrations. He said it's a lot easier to account for this way.

**Appointment of Town Officials** – Chris said he did not want to do the appointments in a rushed manner because this is an important decision. He said he had some concerns about the potential contract with the Code Enforcement Officer. A short discussion followed. Stu said the contracts are a separate issue. He said the appointment extends the authority to the employee to continue acting in their capacity. He said should the town not be able to reach a contract

agreement with the employee, there could be a vacancy declared. Chris said he would discuss the contract concerns during that item on the agenda.

Jo moved to appoint the list printed on the agenda to the positions indicated. Richard had questions about whether the board could appoint someone and then retract that appointment at a later date. There was no 2<sup>nd</sup> to the motion. Selectmen opted to deal with the individual positions and persons as follows:

First	Last	Position	ExpDate	Motion	2 <sup>nd</sup>	Vote
Jennifer	Kovacs	Tax Collector	June 30, 2008	Chris	Brett	5-0
Jennifer	Kovacs	Town Clerk	June 30, 2008	Chris	Brett	5-0
Jennifer	Kovacs	Deputy Treasurer	June 30, 2008	Chris	Brett	5-0
Kathleen	DeFusco	Asst. Tax Collector	June 30, 2008	Chris	Jo	5-0
Kathleen	DeFusco	Asst. Town Clerk	June 30, 2008	Chris	Jo	5-0
Kathleen	DeFusco	Asst. Treasurer	June 30, 2008	Chris	Jo	5-0
Stuart	Marckoon	Administrative Assistant to the Selectmen	June 30, 2008	Richard	Chris	5-0
Stuart	Marckoon	Treasurer	June 30, 2008	Richard	Chris	5-0
Stuart	Marckoon	Deputy Town Clerk	June 30, 2008	Richard	Chris	5-0
Stuart	Marckoon	Deputy Tax Collector	June 30, 2008	Richard	Chris	5-0
Stuart	Marckoon	Emergency Management Director	June 30, 2008	Richard	Chris	5-0
Stuart	Marckoon	General Assistance Administrator	June 30, 2008	Richard	Chris	5-0
Stuart	Marckoon	Addressing Officer	June 30, 2008	Richard	Chris	5-0
Dennis	Ford	Code Enforcement Officer	June 30, 2008	Jo	Richard	5-0
Dennis	Ford	Road Commissioner	June 30, 2008	Jo	Richard	5-0
Harry	Louder	Animal Control Officer	June 30, 2008	Jo	Chris	5-0
Michael	Arsenault	Deputy Animal Control Officer	June 30, 2008	Jo	Richard	5-0
George	Smith	Fire Chief	June 30, 2008	Richard	Jo	5-0
George	Smith	Fire Warden	June 30, 2008	Richard	Jo	5-0
Stuart	Marckoon	Deputy Fire Warden	June 30, 2008	Brett	Chris	5-0
James	Hunnewell	Deputy Fire Warden	June 30, 2008	Jo	Chris	5-0
Michael	Jordan	Deputy Code Enforcement Officer	June 30, 2008	Chris	Brett	5-0
Michael	Jordan	Deputy Local Plumbing Inspector	June 30, 2008	Chris	Brett	5-0
Robert	Sharkey	Alternate Local Plumbing Inspector	June 30, 2008	Chris	Cynthia	2-3
David	Herrick	Harbor Master	June 30, 2008	Richard	Brett	5-0
Brian	Corrigan	Deputy Harbor Master	June 30, 2008	Richard	Chris	5-0
Michael	Garrett	Member - Lamoine Planning Board	June 30, 2012	Chris	Richard	5-0
Jay	Fowler	Member - Lamoine Board of Appeals	June 30, 2010	Richard	Chris	5-0
Henry	Ashmore	Member - Budget Committee	June 30, 2010	Chris	Richard	5-0
Carol	Korty	Member - Lamoine Conservation Commission	June 30, 2010	Richard	Chris	5-0
Donna	Thorburn	Alternate - Conservation Commission	June 30, 2010	Chris	Brett	5-0

Mary	Henry	Member - Lamoine Parks Commission	June 30, 2010	Richard	Chris	5-0
Shannon	Sasso	Alt Member - Lamoine Parks Commission	June 30, 2010	Brett	Richard	5-0
Julie	Herrick	Member - Lamoine Parks Commission	June 30, 2010	Richard	Chris	5-0
Linda	Feury	Member - Budget Committee	June 30, 2010	Tabled		
Allen	Sternfield	Transfer Station Manager	June 30, 2008	Brett	Chris	5-0

Cynthia asked that in subsequent years that the appointees be separated by paid and unpaid.

**Contracts** – Stu said he had drafted up the contracts for the paid employees for the coming fiscal year. He said the only changes to the Clerk and Assistant Clerk were the hourly rate agreed to during the budget process. He said his contract changes only in the salary rate agreed to during the budget process. He said the Transfer Station Manager’s contract format was altered to conform with the Clerk & Assistant Clerk’s format. He said Chris had submitted suggested changes to that contract. Stu said he had made some significant changes to reflect stated concerns from the Selectmen in regard to the Code Enforcement Officer’s contract.

Brett said he wanted to look over the contracts before they were approved. Cynthia suggested showing the drafts to the employees and say those are the drafts the Selectmen are considering.

**Snow Removal Contract** – Richard said he had a call from Stuart Branch of the Planning Board expressing concern about ownership of the salt/sand in the proposed shed, and that it could be construed as a commercial building. A discussion followed about adding a line to the contract language to clarify the intent that the material stored in the building is intended only for use on Lamoine’s roads. There was a short discussion about the potential future uses for the property. Selectmen were encouraged to attend the Planning Board meeting, and may ask a member of the Planning Board to attend the next Selectmen’s meeting. The item will be tabled until July 12<sup>th</sup>.

**Gott Right Of Way** – Chris has offered to write this up, but has not finished the document.

**Administrative Assistant’s Vacation** – Stu said he would like to take the week of July 23, 2007 as a vacation week. There was no objection.

**Lamoine Quarterly** – Stu said he’d finished up the Lamoine Quarterly and would like Selectmen to review it and get changes back after the weekend in time for printing. Chris said there was discussion in an earlier meeting about concerns from citizens on the Quarterly production process. Richard said he would try to

get hold of those who expressed the concern. Brett noted the editorial content is the responsibility of the Selectmen. Cynthia asked if the production of the paper is becoming too much of a work load. Stu said he puts a lot of time into it to make it a high quality, informative paper, and while it's time consuming he said he enjoys doing it.

**Cell Tower Update** – Stu said he'd been contacted by Verizon earlier in the week about potentially locating a tower at the former landfill site.

**Planning Board Resignation** – Selectmen accepted with deep regret the resignation of Melody Havey as a full member of the Planning Board on a motion from Chris, a 2<sup>nd</sup> from Jo, and a **vote in favor of 5-0**. Included in the motion was the appointment of current alternate James Gallagher as a full member, and appointment of Ms. Havey as an alternate Planning Board member. There was a brief discussion about whether Ms. Havey would have enough time to serve as an alternate if she didn't feel she had the time as a full member. The appointment papers were signed.

**Offer from Bangor Daily** - Stu reported a representative from the Bangor Daily News stopped by earlier in the day asking the town to display subscription forms and if anyone signed up, they would pay the town per subscription. Jo said that sounds like the town could be headed down a slippery slope. She moved to decline the offer. Brett 2<sup>nd</sup>. **Vote in favor was 5-0**.

There being no further business, the meeting adjourned at 6:45 PM and the Selectmen departed the town hall to attend the Department of Education forum on school consolidation in Ellsworth.

Respectfully submitted,

Stu Marckoon, Adm. Asst.